



कार्यालय प्रधान मुख्य आयकर आयुक्त,
आन्ध्र प्रदेश व तेलंगाना, हैदराबाद

Office of the Pr. Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana, Hyderabad,
दसवीं तल, आयकर शिखर / 10TH Floor, Income Tax Towers,
ए.सी.गार्ड्स, हैदराबाद / AC Guards, Hyderabad – 500 004.
टेलि.नं./Tel. No. 040 – 23425474, फैक्स /Fax 040-23241427

F. No. Pr.CCIT/AP & TS/Estt/Circulation/2023-24

Date: 21.09.2023

TRAINING CIRCULAR

विषय/Sub: NPC Residential training programme on “**Project Management and Financial Management**” from 20.11.2023 to 24.11.2023 at Port Blair – Request for nominations – reg.

संदर्भ/Ref: Email received from Director (Economic Services), National Productivity Council (NPC), New Delhi, dated: 14.09.2023.

Please refer to the above.

National Productivity Council, New Delhi is going to conduct residential training programmes on “**Project Management and Financial Management**” from 20.11.2023 to 24.11.2023 at Port Blair. The Participation fee for training program is Rs. 55,000/- per Residential Participants and Rs. 42,000/- for Non-Residential Participants. GST @ 18% per participant is applicable on Participation fees.

In this connection, I am directed to forward herewith the letter received from Director (Economic Services), National Productivity Council, New Delhi, on the captioned subject, containing the salient features of course and mode of registration, for information and circulation.

भवदीय/Yours faithfully,


(थंबा महेंद्र/THAMBA MAHENDRA)

आयकर उपायुक्त (मुख्या.)(प्रशा.)
Dy. Commissioner of Income Tax
(Hqrs)(Admn.),

कार्या. प्रमुआआ, आन्ध्र प्रदेश व तेलंगाना, हैदराबाद
O/o.Pr.CCIT, AP&TS, Hyd.

संलग्न/Encl: उपरोक्त/As above.

To

All the Heads of Offices, AP & Telangana Region.

To be uploaded on the website www.incometaxhyderabad.gov.in

Subject: Fwd: NPC Residential Training Program on "Project Management & Financial Management" at Port Blair, A & N (Nov. 20-24, 2023) -- Request for Nominations
To: "Hyderabad CIT (ADMIN & TPS), Hyderabad" <hyderabad.cit.admin.tp



Date: 09/14/23 05:35 PM
From: "hyderabad.pccit" <hyderabad.pccit@incometax.gov.in>

----- Original Message -----

From: Rajesh Sund <rajesh.sund@npcindia.gov.in>

Date: Sep 14, 2023 10:57:09 AM

Subject: NPC Residential Training Program on "Project Management & Financial Management" at Port Blair, A & N (Nov. 20-24, 2023) -- Request for Nominations

To: hyderabad.pccit@incometax.gov.in

HQ/ES/T/06/2023-24

14th Sept. 2023

Sub: NPC Residential Training Program on "Project Management & Financial Management" at Port Blair, A & N (Nov. 20-24, 2023) -- Request for Nominations

Sir/Madam,

National Productivity Council (NPC) is pleased to announce a Residential Training Programme on "Project Management & Financial Management" at Port Blair during Nov 20-24, 2023.

Project Management is a professional discipline with a body of knowledge and a specific set of skills and competencies. Financial Management is the process of planning, organizing, controlling, and monitoring resources. These are vital activities in any organization to assess the crucial link between implementers, beneficiaries, and decision-makers by providing desired information showcasing project progress thereby contributing to transparency as well as accountability.

The Residential Training Program has been designed with conceptual deliberations, case studies, success stories and group discussions for executives/officials of Central & State Governments, Public Sector Undertakings, Private Sector Enterprises, Academic Institutions, Co-operatives, Corporations, Financial Institutions & NBFCs, Boards & Autonomous Organizations, Skills Strengthening for Industrial Value Enhancement (STRIVE), Associations etc., for improving their Administrative and Financial Capabilities.

Participation fees in each Programme is Rs. 55,000/- for Residential Participants and Rs. 42,000/- for Non-Residential Participants. GST @18% per participant is applicable on Participation fees.

We are sure that your organization would find the Training Programme immensely useful. We request you to take advantage of this opportunity and nominate officials to participate in the Residential Training Programme.

Please confirm the participations latest by Nov 04th, 2023. Please feel free to contact us in case of any further clarifications or queries.

Thanking you and looking forward to receiving nominations.

Yours faithfully,

(Rajesh Sund/राजेशसण्ड)

Director (Economic Services)/निर्देशक (इकनोमिकसर्विसेज)

2 for circulation

और/and कार्यक्रमसंचालक/Program Coordinator
राष्ट्रीयउत्पादकतापरिषद्/ National Productivity Council
नईदिल्ली - ११०००३/ New Delhi - 110003
दूरभाष - ०११- २४६०७३०३/८७९९७८४७१५
Phone -011-24607303/8799784715
Email: rajesh.sund@npcindia.gov.in

ABOUT TRAINING PROGRAM

1. LEARNING OBJECTIVES

- To impart concepts on Project Management and Financial Management to the participants;
- To familiarize with Project Investments and Decisions regarding estimating and overall Project Cost Management
- To provide insight into Project Planning, Implementation and Financial Risk Management
- To provide the participants an opportunity for sharing experiences and team learning to meet diverse challenges;

2. BROAD PROGRAMME COVERAGE

Concept of Project Management
Participatory Project Planning
Project Management Team, Roles and Responsibilities
Approaches to Financial Management
Tools and techniques of Financial Risk Management
Financial Decision Making & Valuation Techniques

3. METHODOLOGY

Methodology of the training program would be participative in nature. The sessions would be based on conceptual deliberations, case studies, success stories and group exercises/discussions.

4. PARTICIPANTS' PROFILE

Officers & Officials from various functions of Government Departments, Academic Institutions, Public Sector, Private Sector, Co-operatives, Corporations, Boards, NBFCs, Financial Institutions & Autonomous Organizations etc.

5. FACULTY

The faculty for the Training Programme will comprise of Senior NPC Experts & other Renowned and Experienced Trainers from the respective field.

6. PROGRAMME FEE & VENUE

Programme Code	TP/23-24/70
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Programme Fees	Rs. 55,000 (Rupees Fifty-Five Thousand only) plus GST @ 18% per participant for Residential Participants . The fees include boarding/lodging charges and the Programme Material. Rs. 42,000 (Rupees Forty-Two Thousand only) plus GST @ 18% per participant for Non-Residential Participants . The fees include working lunch and tea/coffee etc served during the sessions and the programme Material only.
Programme Venue	Details of the Hotel etc will be shared One Week before the Program only .
Program Schedule	Port Blair, A & N (Nov. 20-24, 2023) Programme starts on 20- 11-2023 at 1430 hrs. Programme closes on 23- 11-2023 at 1800 hrs. Check in for Residential Participants: 20- 11-2023 (AN) Check out for Residential Participants: 24- 11-2023 (FN)
NPC will not provide accommodation before or after the above dates. Participants planning to stay longer than the scheduled duration should arrange the same at their own cost. The accommodation will be booked on first-come-first-served basis subject to realization of participation fee before the last date of submission of nominations. Participation fee is non-refundable. However, substitution can be made, or the fees can be adjusted against future nominations.	
For accompanying spouse and/or children (in the age group of 5 to 12 years), the tentative charges would be Rs.9,200/- and Rs.8,400/- respectively for the entire duration, payable directly to the hotel by the participant.	

7. PAYMENT DETAILS

Programme fee inclusive of GST to be paid in advance and proof of payment to be attached along with application form.
<ul style="list-style-type: none"> • ECS Payment Details: Indian Overseas Bank, 70, Golf Link, New Delhi Branch; A/c No. 026501000009207, IFSC Code. IOBA0000265 • DD/Cheque should be drawn in the name of NATIONAL PRODUCTIVITY COUNCIL payable at NEW DELHI • In case of ECS Payment, the payment details should be intimated accordingly along with UTR number. • Programme Fees per Participant plus GST to be paid in advance. • NPC'S PAN No: AAATN0402F, NPC'S GSTIN: 07AAATN0402F1Z8

8. HOW TO APPLY

Please fill the following details of Nominated Participants

S. No	Name of Delegate	Designation	Mobile No.	Email ID	Official Address for Correspondence
1					
2					
3					
-					
-					

Details of Nominating Authority:

Name:

Designation:

Organization:

Address

Contact Number:

Email ID:

Signature

Details of Proof of payment of Programme fee (*RTGS / NEFT Details; Cheque, DD*):

Also provide GST No. of Organization/Institution along with DD/Cheque or details of UTR No. towards Participation Fees including GST @18%

➤ **Nominations may be sent to the following address:**

**Shri Rajesh Sund
Director (ES), NPC
Faculty & Programme Coordinator
Ph.91-11-24607303/8799784715
Email: rajesh.sund@npcindia.gov.in**

➤ **Last date for Receiving of nominations: 04-11-2023**

Arrow: Pentagon: Forthcoming Residential Training Programs

PROGRAMME	DATES	VENUE
Stress Management and Strategic Financial Planning for Organizational Excellence	Dec 18-22, 2023	Gangtok, Sikkim
Public Procurement Management and Financial Management	Jan 15-19, 2024	Port Blair, A & N

Effective Office Administration and Financial Management	Feb 19-23, 2024	Port Blair, A & N
Contract Management and Financial Management for Organizational Excellence	Mar 18-22, 2024	Gangtok, Sikkim